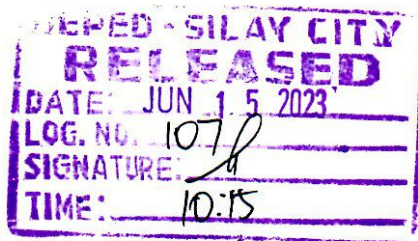




Republic of the Philippines
Department of Education
REGION VI - WESTERN VISAYAS
SCHOOLS DIVISION OFFICE OF SILAY CITY



June 15, 2023

DIVISION MEMORANDUM

No. 222, s. 2023

**WEEKLY SUBMISSION OF REPORT RELATIVE TO
ADMINISTRATIVE COMPLAINTS AND
CHILD PROTECTION RELATED CASES**

To: OIC- Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisor
Elementary and Secondary School Heads
All Others Concerned

1. In compliance with Memorandum DM-LA-2022, titled "Regular Monitoring and Close Coordination Among the Concerned Offices Relative to Administrative Complaints and Cases," all Elementary and Secondary School Heads are directed to report child protection related cases and other administrative complaints every Friday, not later than 5:00 in the afternoon, using the online form provided, <https://tinyurl.com/e5dws5xs>.
2. For immediate dissemination and compliance.

SALVADOR O. OCHAVO JR. EdD, CESO V
Schools Division Superintendent

Enclosure: As stated
Reference: Memorandum DM-LA-2022
To be included in the Perpetual Index under the following subjects:

CHILD ABUSE	ADMINISTRATIVE CASE
REPORT	ADMINISTRATIVE COMPLAINT



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